

2018-2019 IMPORTANT SCHOOL INFORMATION

PICKENS HIGH SCHOOL

NEW ATTENDANCE POLICY AT PHS

Attendance is very important to us here at Pickens High School. Your attendance is vital in order for us to provide you with the best opportunities to learn.

The following consequences will follow days missed:

3 Days Missed (Excused/Unexcused):

- School will make Parent Contact

10 Days Missed (Excused/Unexcused):

- Conference with Administrator and letter home to be signed by parent/guardian and returned.

15 Days Missed (Excused/Unexcused):

- Loss of parking permit for the remainder of the year.
- Loss of privilege to attend Prom.

Early Release Reward Policy (Fantastic Friday)

These items will be looked at on a monthly basis and you must qualify based on the prior month to be eligible to leave early/participate in celebration on campus. Example: You meet the qualifications in August, you have earned the reward for September. If you qualify, you will be allowed to leave school at 1:45 on the Fantastic Friday(s) for that month. The plan is to have this twice per month. The criteria will be as follows:

No more than one absence or tardy per class **And...**Must have 70+ Average **And...**

No discipline referrals

DRESS CODE POLICY VIOLATION CONSEQUENCES

| | |
|-------------------------------|---|
| 1st Offense | Change Clothes/In ISS until appropriate clothes are delivered |
| 2nd Offense | 1 day of After School Detention from 3:00 pm – 4:30 pm |
| 3rd Offense | 2 days of After School Detention from 3:00 pm – 4:30 pm |
| 4th Offense | Parent Contact/1 day ISS |

TARDY /UNEXCUSED CHECK-IN/OUT TO CLASS POLICY

1st - 4th offenses: Automated call to parent.

5th – 8th offenses: Afterschool Detention and Automated call to parent.

9th - 12th offenses: 1 Day of ISS & Loss of Parking Permit per tardy.

13th offense: Attendance Support Team and Suspension of Driving Privilege on PHS Campus for the remainder of the semester.

****Tardy calculations restart at the beginning of each semester.***

TELEPHONE USE FOR STUDENTS

Telephones located in school offices or classrooms can be used by students only in an emergency situation. Students are asked to inform their friends, employers and relatives that they may not take personal telephone calls at school. Messages will not be taken and relayed to students except in **emergency situations**. Students are also expected to make afternoon transportation arrangements prior to arriving at school in the mornings.

EARLY CHECKOUTS

Any checkouts after 1:53 pm (for a regular class) or 2:17 pm (for a skinny class) will be counted as an unexcused tardy unless a medical note is brought in or the school nurse sends a student home.

TRANSPORTATION CHANGES

All student transportation changes must be made before 1:00 pm. No changes will be accepted after 1:00 pm.

MEDICAL EXCUSES FOR A STUDENT ABSENCE

Any student medical excuses can be emailed to sharmonmartin@pickenscountyschools.org or faxed to 706-253-1815 within 5 days of the student's return to school. Excuses turned in after 5 days will not be accepted.

NO OUTSIDE FOOD BROUGHT INTO THE SCHOOL

Students are **not allowed** to have lunch brought in or delivered to school. This includes food from restaurants or delivery.

CERTIFICATE OF SCHOOL ENROLLMENT

The Certificate of School Enrollment and the ADAP Certification for driver's license must be requested from the front office at **least two school days in advance**.

DROPPING OFF ITEMS AT SCHOOL

In regards to forgotten items (lunches, musical instruments, clothing items, homework assignments), we are attempting to minimize classroom interruptions and encourage responsibility. **Therefore, no personal items will be dropped off in the front office during school hours (7:45-2:45).**

Of course, if there are extenuating circumstances in regards to the child's health, exceptions are made.