

2017-2018 IMPORTANT SCHOOL INFORMATION

PICKENS HIGH SCHOOL

DRESS CODE POLICY VIOLATION CONSEQUENCES

1st Offense	Change Clothes/In ISS until appropriate clothes are delivered
2nd Offense	1 Full day of ISS & 1 day loss of parking permit (if applicable)
3rd Offense	2 Full days of ISS & 2 days loss of parking permit (if applicable)
4th Offense	3 Full days of ISS & 3 days loss of parking permit (if applicable)
5th Offense	3 Days OSS
6th Offense	5 Days OSS
7th Offense	10 Days OSS/Pending Tribunal

TARDY /UNEXCUSED CHECK-IN/OUT TO CLASS POLICY

Students should be in the classroom when the tardy bell rings at the beginning of school and at the beginning of each class period. **Any student who is not in class when the bell rings is considered tardy.** Students who are tardy to school should report to the front office to receive a tardy slip. Students who are tardy to other classes will be counted tardy by the teacher and put into Infinite Campus. Students who check in later than 45 minutes of a class period will be counted absent. Tardy, Unexcused Check-outs and Unexcused Check-ins are all calculated cumulatively (added together for all classes) for the consequences below. The tallies are accumulated per semester. Consequences for students who violate this policy are as follows for each class:

1st - 4th offenses: Automated call to parent.

5th – 8th offenses: Afterschool Detention and Automated call to parent.

9th - 12th offenses: 1 Day of ISS & Loss of Parking Permit per tardy.

13th offense: Attendance Support Team and Suspension of Driving Privilege on PHS Campus for the remainder of the semester.

****Tardy calculations restart at the beginning of each semester.***

Early Checkouts – Any checkouts after 2:22 pm (regular schedule) and 2:30 pm (advisement schedule) will be counted as an unexcused tardy unless a medical note is brought in or the school nurse sends a student home.

TRANSPORTATION CHANGES

All student transportation changes must be made before 1:30 pm. No changes will be accepted after 1:30 pm.

MEDICAL EXCUSES FOR A STUDENT ABSENCE

Any student medical excuses can be emailed to phsattendance@pickenscountyschools.org within 5 days of the student's return to school. Excuses turned in after 5 days will not be accepted.

OUTSIDE FOOD BROUGHT INTO THE SCHOOL

Students are not allowed to have lunch brought in or delivered to school. This includes food from restaurants or delivery.

CERTIFICATE OF SCHOOL ENROLLMENT

The Certificate of School Enrollment and the ADAP Certification for driver's license must be requested from the front office at **least two school days in advance**.

STUDENT INSURANCE INFORMATION

For information on student insurance, go to pickenscountyschools.org. The student insurance form is located under Parents & Staff.

DROPPING OFF ITEMS AT SCHOOL

In regards to forgotten items (lunches, musical instruments, clothing items, homework assignments), we are attempting to minimize classroom interruptions and encourage responsibility. **Therefore, no personal items will be dropped off in the front office during school hours (8:10-3:15).**

Of course, if there are extenuating circumstances in regards to the child's health, exceptions are made.